FORM NAME:	*Movement Application*
PURPOSE:	*To be completed and returned to chosen Airport for processing.*
SCOPE:	*This form applies to Toll Government and Defence Airports.*

AIRPORT: (Please Tick One)	**CHRISTMAS ISLAND INTERNATIONAL AIRPORT**	☐
	COCOS (KEELING) ISLANDS AIRPORT	☐

BILLING CONTACT DETAILS

Operator	
Billing Address	
Contact Person	
Telephone	
Email	
Mobile	

OPERATIONS CONTACT DETAILS FOR FLIGHT (IF DIFFERENT FROM ABOVE)

Contact person	
Telephone	
Email	
Mobile	

AIRCRAFT DETAILS

Aircraft Type	
Aircraft Registration	
Aircraft Call sign	
Aircraft MTOW (for billing purposes)	kgs
Expected landing weight	kgs
Expected take-off weight	kgs
Main gear tyre pressure	(psi or kpa)

PROPOSED FLIGHT SCHEDULE

Estimated Date & Time (UTC & Local) of Arrival	
Estimated Date & Time (UTC & Local) of Departure	
Flight Arriving From (Airport/Country)	
Flight Departing To (Airport/Country)	

TYPE OF FLIGHT (SELECT THE TYPE OF FLIGHT & PROVIDE ESTIMATED NUMBER OF PAX & CREW)

Scheduled RPT	☐	**Estimated # of Pax (Inbound)**	
Non-scheduled RPT	☐	**Estimated # of Pax (Outbound)**	
RAAF	☐	**Estimated # of Total Crew**	
Medivac	☐	**Estimated # of Assistants**	
Immigration	☐		
Government / VIP	☐		
Private Charter / Customs	☐		
Other	☐		

SERVICES REQUIRED *(SELECT SERVICES)* ***ALL:***

Ground Handler	**stairs required:**	**Fuel**	**Amount (If known):**
Toilet/Terminal Facilities		**Aircraft Cleaning / toilet service**	
Crew Office & Computer Facilities		**Disabled Access (aircraft/terminal)**	
Customs		**AFP**	
Quarantine		**Security Screening**	
Meteorological Observations		**Other Services**	

CUSTOMS and IMMIGRATION

As Christmas Island and Cocos (Keeling) Islands are excluded from the Australian Immigration Zone, it is the responsibility for crews to obtain customs clearances before leaving the Australian mainland or international point of origin. Equally, outbound clearances will be issued by the Australian Customs Service on Christmas and/or Cocos (Keeling) Islands for the return journey to the mainland or international destination. Airport operations staff will notify Customs and Immigration on the relevant island about all estimated arrival and departure times.

For International arrivals to the airport, please follow this link for information regarding Visa requirements.
https://www.border.gov.au/Trav/Visa-1

DEPARTMENT OF AGRICULTURE (QUARANTINE INSPECTION)

All flights arriving to Christmas Island and Cocos (Keeling) Islands are subject to quarantine irrespective of origin. The Pilot in Command must report the health status of all persons on- board prior to landing and the aircraft is to be disinsected (or be compliant with its disinsection certificate) in accordance with Department of Agriculture standards.

- Please note this form is only a request to lodge a flight. Once the request is received, the Airport Operator must provide approval before an aircraft can land at Christmas Island or Cocos (Keeling) Islands Airport.
- The aircraft operator agrees to pay all fees and charges incurred at Christmas Island or Cocos (Keeling) Islands Airport.

Fuel

Only Jet-A1 fuel is available at IOT Airports.

At ***Christmas Island Airport*** fuel needs to be paid either by Carnet, World Fuel Services Fuel Request or in Cash. The refuelling agent for Air BP can be contacted via email: airbp.xch@outlook.com, or by phone on +61 (0)419 644 277.

At ***Cocos (Keeling) Islands Airport*** Fuel needs to be paid by VIVA Energy Fuel2Sky Card, World

Fuel Services card or fuel release, UVair card or fuel release. The Refuelling is operated by Viva Energy Australia.

Tel: +61 8 9162-6742, Tel2: +61 8 9162-6671 After Hours: +61 8 9162-6528

Email: shane.lambert@vivaenergy.com.au or COCOS-Operations-F@vivaenergy.com.au

Please be aware of the following:

- Unscheduled Flights require a minimum of 24 hours notification.
- Pavement Concessions can be reviewed or revoked at any time at the discretion of the Airport Operator
- Taxiing is confined to the central 30m of the Runway.
- Aircraft must use turning nodes for 180 degree turns.
- All turns must be made at minimum speed and maximum radius to avoid pavement damage.
- Damages incurred because of overloaded equipment is at applicants' liability.
- The Aircraft Operator is responsible for obtaining all regulatory approvals prior to operating to Christmas Island International Airport.

Contact Information

Christmas Island Airport – Locked Bag 860, Christmas Island, WA, 6798, Telephone +61 08 9164 8498, christmas.airport@tollgroup.com

Cocos (Keeling) Islands Airport – PO Box 1048, West Island, Cocos (Keeling Islands, WA 6799

Telephone +61 891626536

cocos.airport@tollgroup.com